**ETHICAL ALERT**

**REPORTING FORM**

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| 1. **PERSONAL INFORMATION** | |
| Statuts | **Former employee Salary portage**  **Employee Service provider**  **Job applicant Supplier**  **Other, please specify** : |
| Last name |  |
| First name |  |
| Company / Department |  |
| Position |  |
| Email address |  |
| Phone number (preferably mobile) |  |
| Please indicate how you wish to be contacted |  |

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| 1. **NATURE OF THE ALERT** | |
|  | 1. Corruption, influence peddling, and fraud |
|  | 1. Moral and sexual harassment, discrimination, gender-based and sexual violence |
|  | 1. Money laundering and terrorist financing |
|  | 1. Anticompetitive practices or misuse of Expertise France’s resources |
|  | 1. Conflicts of interest |
|  | 1. Disclosure of confidential information |
|  | 1. Other, please specify : |

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| 1. **DESCRIPTION OF THE REPORTED FACTS** |
| ***The information must be stated objectively, directly related to the scope of the alert, and strictly necessary for the verification of the alleged facts.*** |
| (Attach any document or information likely to support the report) |

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| 1. **DECLARATION OF THE REPORTER** |
| I, the undersigned, Mrs./Mr[[1]](#footnote-1) ………………….…………..................... certify that I have personal knowledge of the facts discovered in the course of or in connection with the performance of my duties. I act disinterestedly, without any personal or financial consideration. |

This information is exclusively intended for the processing of the professional alert. This processing is carried out on the basis of a legal obligation and under the responsibility of Expertise France.

Only persons duly authorized by the Professional Alert System (the Ethics Advisor and their deputy) will have access to this data, solely for the purpose of assessing the admissibility of the alert and its processing. The data will be kept in an identifiable form only for the duration necessary for the alert processing.

In accordance with EU Regulation 2016/679 on the protection of personal data (GDPR) and Law No. 78-17 of January 6, 1978 (French Data Protection Act), you have the right to access, rectify, erase, restrict, and object to the processing of your data. You may exercise these rights by sending a written request to the following address: [alerte-afd@tutanota.com](mailto:alerte-afd@tutanota.com)

For any additional questions, you may contact the Data Protection Officer of Expertise France.

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| **Date :** Click here to enter a date | **Signature :** |

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| Please send the form to the attention of the **Professional Alert System** | |
| **by email** | [alerte-afd@tutanota.com](mailto:alerte-afd@tutanota.com) |
| **By mail in a double envelope:**  - On the outer envelope, write: **« To the attention of the Risk, Compliance and Internal Control Unit ».**  - On the inner envelope (not visible from the outside), write imperatively: **« Ethics Alert Contact – Confidential, do not open »**. | 40, boulevard de Port-Royal 75005 Paris |

*Regardless of the reporting method chosen, an acknowledgment of receipt is sent to the whistleblower within 7 working days to confirm proper receipt of the report and to inform them of its processing. If necessary, additional information may be requested to assess the admissibility of the alert.*

1. Rayer la mention inutile [↑](#footnote-ref-1)